

MID SUFFOLK DISTRICT COUNCIL

From: Ben Staines, Project and Research Officer	Report Number: MOS/17/21
To: Mid Suffolk Overview and Scrutiny Committee	Date of meeting: 19 October 2017

FORWARD PLAN FOR 2017/2018

The table below is a draft of the forward plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

Date of Committee – 19 October 2017

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Neighbourhood plans	The Corporate Manager – Community Planning and Heritage was asked to report back on progress on the recommendations made by the Joint Scrutiny Committee in April 2017.	William Newman - Corporate Manager – Strategic Planning	Communities engaged as early as possible - community led planning
Scoping Supporting Business Growth	To scope the committee looking at how current initiatives support the growth of small and micro businesses.	Lee Carvell – Corporate Manager - Open for Business	Engage with and support business to thrive; Increased understanding of local businesses and their needs.

Date of Committee – 16 November 2017

Topic	Purpose	Lead Officer	Joint Strategic plan reference
CIL	Review of the impact and delivery of the CIL regime for Infrastructure	William Newman - Corporate Manager – Strategic Planning	Agree where growth goes

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Supporting Business Growth	To look at how the growth of micro-businesses could be supported.	Lee Carvell – Corporate Manager - Open for Business.	Engage with and support business to thrive; Increased understanding of local businesses and their needs.
Review of the effectiveness of preparations for the introduction of the Homelessness Reduction Act	To review the actions that are being taken to prepare for the anticipated impacts of the Homelessness Reduction Act being implemented in April 2018	Heather Sparrow – Corporate Manager - Homeless Prevention and Older Persons	Make best use of our existing Housing assets
Scoping a review of the Legal Services Partnership.	To identify what the Committee would want to look at in this review and also what the aims, objectives and desired outcomes, of the review would be.	Emily Yule - Assistant Director – Law and Governance.	Financially sustainable Councils; Strengthened and clear governance to enable delivery.

**Date of Committee – 18 December 2017
(Joint meeting with Babergh O&S Committee)**

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Review of the Legal Services Partnership.	To carry out the review in accordance with the aims, objectives and desired outcomes identified in the scoping carried out at the November 2017 meeting.	Emily Yule - Assistant Director – Law and Governance.	Financially sustainable Councils; Strengthened and clear governance to enable delivery.
Community grants	The Corporate Manager – Strong and Safe Communities was asked to report back following a 'health check' of the groups receiving grants. (To be an Information Bulletin).	Sue Clements - Corporate Manager – Strong and Safe Communities	Targeted grants and funding to support Community capacity building; Community led solutions to deliver services and manage assets.

Performance management	To consider the performance measures that have been developed since the matter was considered at the July meeting of the Committee.	Karen Coll - Corporate Manager – Business Improvement (Communities)	Intelligence-based community insight and outcome-focused performance management.
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Date of Committee – January 2018

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Draft Joint Medium Term Financial Strategy and 2017/18 Budget.	To scrutinise the papers before final presentation to Full Council and to make any suggestions of changes felt appropriate.	Katherine Steel - Assistant Director – Corporate Resources	Financially Sustainable Councils
Investment Strategy	To scrutinise the Business Plan before final presentation to Full Council and to make any suggestions felt appropriate.	Assistant Director – Investment and Commercial Delivery.	Financially Sustainable Councils

February 2018

Topic	Purpose	Lead Officer	Joint Strategic plan reference
Waste Strategy.	Review the Waste Strategy prior to it going to Cabinet	Assistant Director – Environment	Financially sustainable Councils.

Topics identified for review by O&S but not currently timetabled:

Babergh and Mid Suffolk Building Services

Plan for this to be reviewed 12 months after the implementation of the services, in April 2018. This to include reporting back to the committee on progress in implementing the actions drawn up to reduce the days council properties are void.

Reviewing the impact the office move has had on staff with the aim of learning points for other future major change activities.

To be timetabled for six months after the move out of the Needham Market and Hadleigh offices has been completed. This to be a joint meeting with Babergh's Overview and Scrutiny.

Crime and Disorder Panel meeting

Required to take place at least once a year, provisionally agreed to take place in September of each year.

The Five-Year Land Supply

To be discussed how Overview and Scrutiny can add value to progress on this.

Authorship:

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